



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Tandag City

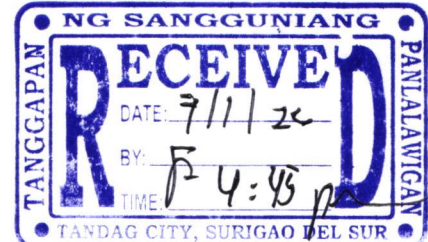
Provincial Governor's Office

June 25, 2026

THE HONORABLE MEMBERS OF THE 21ST SANGGUNIANG PANLALAWIGAN
This Province

THRU: HON. RUEL D. MOMO, CE
SPM / Acting Provincial Vice Governor

Gentlemen and Ladies:



This is to respectfully request a resolution authorizing the undersigned Acting Provincial Governor to enter and sign into Memorandum of Agreement with the Caraga State University relative to a collaborative partnership with the Provincial Government of Surigao del Sur through the deployment of student interns under the University's Internship Program.

Similarly, same resolution is requested for **North Eastern Mindanao State University.**

These partnerships will mutually benefit the parties and enhance the pool of future ready and agile public servants in the Province of Surigao del Sur.

I certify to the **urgency** of the following legislative measures in view of the deployments to be undertaken in the ensuing weeks.

Our sincerest thanks for your usual and proactive action to the requests of the undersigned.

Respectfully yours,

MANUEL O. ALAMEDA, SR.
Provincial Vice Governor / Acting Provincial Governor



PROVINCE OF SURIGAO DEL SUR
Office of the Secretary to the Sangguniang Panlalawigan

Tel. No.: 086-2115832
Email: ossp@surigaodelsur.gov.ph

OSSP-26-06017

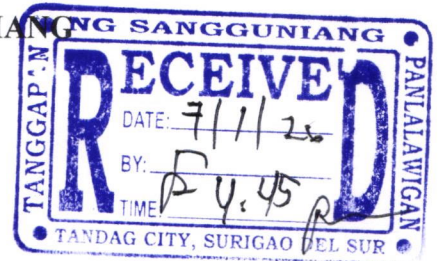


Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Tandag City

Provincial Human Resource Management Office

**SUBJECT: REQUEST FOR INDORSEMENT TO THE SANGGUNIANG
PANLALAWIGAN**

1ST INDORSEMENT
June 25, 2026



Respectfully endorsed to HON. MANUEL O. ALAMEDA, SR., Acting Provincial Governor of Surigao del Sur, for appropriate action, is the attached draft Memorandum of Agreement proposed by Caraga State University and North Eastern Mindanao State University relative to a collaborative partnerships with the Provincial Government of Surigao del Sur through the deployment of student interns under both University's Internship Program.

ACE R. ORCULLO, MPA, CHRA
Provincial HRM Officer



Republic of the Philippines
North Eastern Mindanao State University

**MEMORANDUM OF UNDERSTANDING for DEPLOYMENT of NEMSU STUDENT
PRACTICUM to the PARTNER INDUSTRIES**

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement is made and entered into this ____day
of _____2026, by and between:

NORTH EASTERN MINDANAO STATE UNIVERSITY, a state university
mandated for research, extension, instruction and production, organized and existing
under and by virtue of the laws of the Philippines, with principal address at Rosario,
Tandag City , Surigao del Sur , represented by its University President , **DR. NEMESIO
G. LOAYON** herein referred to as the "**FIRST PARTY** "

-and-

PROVINCIAL GOVERNMENT OF SURIGAO DEL SUR , existing under the
laws of the Republic of the Philippines with postal address at, Capitol Hills , Brgy. Telaje
, Tandag City , Province of Surigao del Sur , Philippines herein represented by its Acting
Provincial Governor , **HON . MANUEL O. ALAMEDA,SR.** herein after referred to as
the "**SECOND PARTY** "

WITNESSETH:

WHEREAS, the *First Party* desires to enter into an Agreement with the *Second Party*.,
primarily for the completion of the maximum period of 250 hours internship course
intended to all undergraduate programs under the College of Arts and Sciences of
NEMSU – Tandag Campus, Tandag City.

WHEREAS, the Second Party agrees and allows the First Party to expose their respective
student learners of the University for the abovementioned period stated.

WHEREAS, the First Party offers academic programs that require students to complete
a practical training component known as student practicum, wherein students are placed
in relevant industries to gain hands-on experience;

WHEREAS, the Second Party are recognized for their expertise and have the necessary
resources to provide a conducive learning environment for the students;

WHEREAS, the First Party desires to ensure the learning experience and safety of the
students throughout the entire duration of the practicum deployment;

Practicum Definition: For the purposes of this Agreement , "Practicum" refers to the
practical training component undertaken by students from North Eastern Mindanao State
University at the Industries, which may be referred to interchangeably as " "On-the-Job
Training" (OJT)" or "apprenticeship." The terms OJT, practicum, and apprenticeship shall
be used interchangeably throughout this Understanding to denote the same training
program provided by the Industries to the University students. NOW, THEREFORE, the
Parties hereby agree as follows:



Republic of the Philippines
North Eastern Mindanao State University

1. Objective: The objective of this agreement is to establish a cooperative framework between the Industries/ Second Party and the University/ First Party to ensure the learning experience and safety of the students during the entire duration of the practicum deployment.

2. Responsibilities of the Second Party:

2.1 Provide a Safe Environment:

a. The Second Party shall provide a safe and suitable environment for students to undertake their practicum activities, complying with all applicable laws, regulations, and industry standards pertaining to occupational health and safety.

b. The Second Party shall conduct regular safety inspections, identify potential hazards, and implement necessary measures to mitigate risks and ensure a safe working environment.

2.2 Assign Qualified Supervisors/Mentors:

a. The Second Party shall assign qualified supervisors/mentors to guide and support the students during their practicum, ensuring they receive appropriate training and guidance.

b. The supervisors/mentors shall possess the necessary qualifications and experience to effectively oversee the students' activities, provide feedback, and facilitate their professional development.

2.3 Learning Opportunities:

a. The Second Party shall offer relevant training and on-the-job learning opportunities to enhance the students' practical skills and knowledge.

b. The Second Party shall assign tasks and projects that align with the students' academic program, providing them with valuable learning experiences in their respective fields.

2.4 Confidentiality and Intellectual Property:

a. The Second Party shall ensure that any confidential information or intellectual property shared with the students during the practicum remains confidential and is used solely for educational purposes.

b. The Second Party may require the students to sign appropriate confidentiality and non-disclosure Understandings, as deemed necessary, to protect proprietary information.

3. Responsibilities of North Eastern Mindanao State University / First Party

3.1 Selection and Placement:

a. The First Party shall facilitate the selection and placement of eligible students for the practicum, based on their academic performance and the requirements of the Second Party.

b. The First Party shall provide the Second Party with necessary information about the students, including their educational background, training objectives, and specific practicum requirements.



Republic of the Philippines
North Eastern Mindanao State University

3.2 Practicum Guidelines:

- a. The First Party shall establish clear guidelines and expectations for the practicum, including the duration, learning outcomes, assessment criteria, and academic credits associated with the practicum.
- b. The First Party shall communicate these guidelines to the Second Party and ensure mutual understanding between the Second Party and the students regarding the practicum requirements.

3.3 Monitoring and Evaluation:

- a. The First Party shall monitor the progress of the students during the practicum and maintain regular communication with the Second Party to assess their performance and address any concerns or issues that may arise.
 - b. The First Party shall collaborate with the Second Party to conduct periodic evaluations of the students' performance and provide feedback to the students for their professional development.
4. Insurance and Liability: The First Party shall maintain appropriate liability insurance coverage for the students during the practicum period. **The Second Party shall not be held liable for any injuries, damages, or losses incurred by the students outside the deployment time, and that such incidents are not a result of Industry's negligence or willful misconduct.**
 5. Termination: Either Party may terminate this agreement by providing written notice to the other Party at least 10 days prior to the intended termination date. Termination shall not affect the rights and obligations accrued prior to the termination date.
 6. Governing Law and Dispute Resolution: This agreement shall be governed by and construed in accordance with the laws of the Philippines. Any disputes arising out of or in connection with this agreement shall be resolved amicably through good-faith negotiations between the Parties.
 7. Entire Agreement: This agreement constitutes the entire understanding between the Parties and supersedes any prior agreement or understandings, whether written or oral, relating to the subject matter herein.
 8. Effectivity: This Memorandum of Agreement shall take upon its execution by the parties and shall remain effective for a period of three (3) years commencing June 20, 2026 to June 30, 2029 , unless terminated by the parties , in accordance with the provisions herein

"IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Agreement on this ____ day of _____, 2026 at _____.

SIGNED BY

For North Eastern Mindanao State University

Provincial Government of Surigao
del Sur

NEMESIO G. LOAYON, PhD
SUC President III

MANUEL O. ALAMEDA, SR.
Acting Provincial Governor



Republic of the Philippines
North Eastern Mindanao State University

in the presence of the undersigned witnesses:

ROMEO A. PATAN , EdD

Dean, College of Arts & Sciences

MA. LADY SOL A. SUAZO, PhD

Vice President for Academic Affairs

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

PROVINCE OF _____) S.S.

CITY/MUN. OF _____)

Before me, on this _____ day of _____, 2026. Personally
appeared this _____ day of June 2026.;

NEMESIO G. LOAYON , PhD

MANUEL O. ALAMEDA, SR.

Both are known to me as the same persons who executed the foregoing instrument
and they acknowledged to me that the same is their free and voluntary act and deed and
of the agencies they represent.



Republic of the Philippines
North Eastern Mindanao State University

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Republic of the Philippines
North Eastern Mindanao State University

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Republic of the Philippines
North Eastern Mindanao State University

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"IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Agreement on this ____ day of _____, 2026 at _____.

SIGNED BY

For North Eastern Mindanao State University

Provincial Government of Surigao
del Sur

NEMESIO G. LOAYON, PhD
SUC President III

MANUEL O. ALAMEDA, SR.
Acting Provincial Governor



Republic of the Philippines
North Eastern Mindanao State University

in the presence of the undersigned witnesses:

ROMEO A. PATAN , EdD

Dean, College of Arts & Sciences

MA. LADY SOL A. SUAZO, PhD

Vice President for Academic Affairs

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

PROVINCE OF _____) S.S.

CITY/MUN. OF _____)

Before me, on this _____ day of _____, 2026. Personally
appeared this _____ day of June 2026.;

NEMESIO G. LOAYON , PhD

MANUEL O. ALAMEDA,SR.

/ / /

Both are known to me as the same persons who executed the foregoing instrument
and they acknowledged to me that the same is their free and voluntary act and deed and
of the agencies they represent.